

## TEST VALLEY COMMUNITY TRANSPORT SCHEME

### MINIBUS HIRE

### HIRE CHARGES



Each minibus can be hired for a half-day, a full-day, or for longer periods by agreement. There are no limits on mileage. Our hire rates from **1 April 2007** are:

- £12.50 per half-day (morning, afternoon or evening), or £25 per full day;
- **plus** 50p per mile, all fuel included, for the first 100 miles;
- **plus** 20p per mile, all fuel included, for all miles beyond 100 in total.

As an example:

- A day-long trip of 50 miles in total would cost £25 for time + £25 mileage = £50;
- A four-day trip of 250 miles in total would cost £100 for time + £50 for the first 100 miles + £30 for extra miles up to 250 = £180.

Fuel is generally purchased using a TVCS Texaco fuel card, which will be supplied when necessary. The cost of any fuel purchased by hirers from other suppliers will be deducted from the bill, providing a receipt can be supplied.

Mileage charges generally include collection of the minibus from its base in Andover, Stockbridge or Romsey, and return to the base. Any exception to this will be at the discretion of TVCS and subject to other adjacent bookings.

The day is divided into three booking sessions per day:

- Morning: up to 12.30pm;
- Afternoon: 12.30pm to 6.00pm;
- Evening: from 6.00pm onwards.

Any leeway from these time bands will be at the discretion of TVCS. Where there are adjacent bookings, the time limits will be strictly enforced. They include time for collection from/return base.

Any costs associated with the supply of drivers (volunteers or paid) will be additional to the fees above.

The hirer may be charged for damage which cannot be claimed on TVCS's insurance, including any excess.

There is a minimum invoice value of £15. Cancellations within 2 weeks of the date will be charged at the minimum invoice value of £15, unless waived at TVCS discretion.

These hire charges will be reviewed annually.

Dick Hewett

Community Transport Manager

Test Valley Community Services, 2<sup>nd</sup> Floor East Wing, Wessex Chambers, South Street, Andover, SP10 2BN.

Tel: 01264 362600. Fax: 01264 353010. Email: [transport@tvcs.org.uk](mailto:transport@tvcs.org.uk)